

# QUESTIONNAIRE OF CLIENT

(service: **registration of company with foreign investments: JV LLC/FE LLC**)

TYPE OF REGISTRATION:  **STANDARD** package  **PRO** package (remote registration)

VARIANTS OF NAMES OF THE COMPANY <sup>1</sup>:

\_\_\_\_\_  
Login: \_\_\_\_\_ Password: \_\_\_\_\_ (specify after booking)

FOUNDERS/SHAREHOLDERS <sup>2</sup>:

1. \_\_\_\_\_

**ID of individual** (issued in Uzbekistan <sup>3</sup>): \_\_\_\_\_ **EDS key:**  yes  no

E-mail: \_\_\_\_\_ phone: \_\_\_\_\_

2. \_\_\_\_\_

**ID of individual** (issued in Uzbekistan <sup>3</sup>): \_\_\_\_\_ **EDS key:**  yes  no

E-mail: \_\_\_\_\_ phone: \_\_\_\_\_

LEGAL ADDRESS OF THE COMPANY / CADASTRAL NUMBER <sup>4</sup>:

\_\_\_\_\_: \_\_\_\_\_

AMOUNT OF AUTHORIZED/CAPITAL FUND <sup>5</sup>: \_\_\_\_\_ UZS

SHARES <sup>6</sup>:

1. \_\_\_\_\_ - \_\_\_\_\_ %

2. \_\_\_\_\_ - \_\_\_\_\_ %

MAIN KIND OF BUSINESS ACTIVITIES <sup>7</sup>:

GSCEA: \_\_\_\_\_ additional activities: \_\_\_\_\_

TYPE OF TAXATION <sup>8</sup>:  Generally established taxation (VAT)  Turnover tax/sales tax

DIRECTOR/ GENERAL DIRECTOR (CEO)<sup>9</sup>: \_\_\_\_\_ **ID of individual:** \_\_\_\_\_

TYPE OF STAMP/SEAL (includes service):

simple (polymer) + Trodat/Colop \_\_\_\_\_

multicolor with logotype/ no logotype (need to specify colors, fonts, logotype etc.) \_\_\_\_\_

Phone to indicate in the state base <sup>10</sup>: +998 \_\_\_\_\_

E-mail to indicate in the state base <sup>10</sup>: \_\_\_\_\_ @ \_\_\_\_\_

CLIENT'S CONTACTS:

phone, name <sup>11</sup>: +998 \_\_\_\_\_

: \_\_\_\_\_ : \_\_\_\_\_

service payment: \_\_\_\_\_ payment type: \_\_\_\_\_

CLIENT'S SIGN:  \_\_\_\_\_ date: " \_\_\_\_ " \_\_\_\_ 2025

# INSTRUCTIONS AND EXPLANATIONS FOR THE QUESTIONNAIRE:

- <sup>1</sup> - **VARIANTS OF NAMES OF THE COMPANY.** It is necessary to specify in this point by Latin uppercase letters (an example: GARANT SERVICE). Should not contain: official names of the states, designations identical or similar to extent of their mixture: with the trade names which are earlier registered or stated on registration in UZ addressed to other legal entity, possessing earlier priority; with trademarks, recognized well-known in accordance with the established procedure. Also similar on already registered so that it can lead to identification of appropriate subjects of an entrepreneurship. The choice of a name is performed when forming request from available trade names on the Latin alphabet which verification regarding identity is performed by the **AUTOMATICALLY** system. The chosen name remains for the applicant on 60 days.
- <sup>2</sup> - it is necessary to specify **the list of shareholders** of JV LLC/FE LLC. In case individuals act as shareholders – need to specify full names in case as founders legal entities - the legal names. From individuals of **citizens of Uzbekistan** need to provide passport/Id cards copies with a permanent registration. From **foreign individuals** need to provide passport copies with temporary registration (for example: registration in hotel). From foreign legal entities it is necessary to provide **1) the power of attorney for a representative, 2) an extract from the commercial register of a foreign legal entity** (as necessary to show that the requirements of Article 7 of the [Law on LLC](#) “...A company may not have another company consisting of one person as a sole participant, unless the sole participant is a joint-stock company consisting of one shareholder” are fulfilled. These documents must be provided in the form of a notarization, or with a legalization (apostille, consular legalization) depending on the country of issue.
- <sup>3</sup> - **ID of individual.** <https://en.legal-force.uz/what-is-id-of-individuals-in-uzbekistan>
- <sup>4</sup> - **the legal address or post address** of the company is an address with which, after registration, the company will conclude a lease agreement. It is necessary to indicate **the cadastral number of the non-residential building.**
- <sup>5</sup> - **the amount of the authorized/capital fund** of JV LLC/FE LLC must be not less than 400 000 000 UZS or more than 200 000 000 UZS - for enterprises located and operating in the territory of the Republic of Karakalpakstan and Khorezm region, needs to be specified in "UZS". The minimum amount is determined by the needs of the JV LLC/FE LLC to start operations and may include expenses for rent, wages, purchase of fixed assets and inventories. The period of formation of the authorized capital is not more than one year. After its full formation, the founders are entitled to receive dividends (profits).
- <sup>6</sup> - need to specify individual **share** of each founder/shareholder in %. The share of this foreign legal entity or foreign person must be not less than 15% of the total amount of the authorized capital. Each share reflects the degree of the founder's/shareholder's participation in the management of the company and the amount of profit received.
- <sup>7</sup> - need to specify **a main business activity of the JV LLC/FE LLC.** In case the JV LLC/FE LC is going to make several types of business activity, need to specify prevailing.
- <sup>8</sup> - new enterprises have the right to choose the payment of value added tax from the date of state registration at the moment of registration. **Turnover tax/sales tax payers** are those enterprises whose total income for the tax period does not exceed one 1 billion UZS. Turnover tax/sales tax does not apply to next enterprises: importers of goods; producers of excisable goods (services) engaged in the extraction of minerals; selling gasoline, diesel fuel and gas; involved in the organization of a lottery, etc. (Article 461 of the Tax Code of the Republic of Uzbekistan). Enterprises that are not payers of Turnover tax/sales tax are payers of income tax and VAT (**Generally established taxation**).
- <sup>9</sup> - need to elect the **director** of JV LLC/FE LLC, to define the name of his/her position (The director or the CEO) and to provide a passport copy. The director has the right to be any physical person, including from the list of founders/shareholders. The foreign citizen has the right to be a director, in some cases with the obligatory obtaining of a License (permit) for foreign specialists for the right to work <https://www.legal-force.uz/licenziya-inostrantsam>.
- <sup>10</sup> - it is necessary to specify a contact **phone number** (mobile or stationary) registered in Uzbekistan and **E-mail** to indicate it in state base at registration of JV LLC/FE LLC. After this contact information will be in open access in the public register of the enterprises for communication with the management of JV LLC/FE LLC.
- <sup>11</sup> - need to specify **client's name and the contact phone** number with our staff concerning registration of the JV LLC/FE LLC.